

*Dance Brigade's*  
**DANCE MISSION THEATER**  
**3316 24TH ST.**  
**SAN FRANCISCO, CA 94110**  
**415-826-4441**

## WORK EXCHANGE PROGRAM APPLICATION

Please Note: All applications will be considered in the order that they are received until all open positions are filled. You may not hear from us right away if there are no open positions available; we will keep your application on file and contact you as opportunities arise.

NAME:					DATE:
EMAIL:					
PHONE NUMBER:				CITY:	
EMPLOYED?    Y    N		EMPLOYER:			
AVAILABILITY: please circle below					
<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>	<b>SATURDAY</b>
Before 12 pm	Before 12 pm	Before 12 pm	Before 12 pm	Before 12 pm	Before 12 pm
12 – 5:30pm	12 – 5:30pm	12 – 5:30pm	12 – 5:30pm	12 – 5:30pm	12 – 5:30pm
5:30 – 9pm	5:30 – 9pm	5:30 – 9pm	5:30 – 9pm	5:30 – 9pm	5:30 – 9pm
Notes regarding availability:					
Every hour of service is traded for one free class. What classes do you take at Dance Mission?					
Why are you interested in work trade with Dance Mission?					

\* PLEASE COMPLETE THE BACK SIDE OF THIS APPLICATION. → → →

At Dance Mission, there are many different ways you can lend your efforts to support the arts and our community. Please check the ones you are interested in:

<p><b>FRONT DESK:</b></p> <ul style="list-style-type: none"> <li>• Must work a weekly/bi-weekly shift with at least a 6 month commitment</li> <li>• Signs in students for Adult or Youth classes</li> <li>• Receives payment, reconciles class attendance, cash sheets</li> <li>• Makes copies, answers questions regarding classes and workshops</li> <li>• Assists the front desk manager with keeping the studio clean</li> </ul>	
<p><b>TEACHING ASSISTANT FOR YOUTH PROGRAM:</b></p> <ul style="list-style-type: none"> <li>• Has some dance training and experience working with youth</li> <li>• Must commit to weekly classes for the ENTIRE semester, including recitals</li> <li>• May sometimes lead warm-up, exercises</li> <li>• Desired candidates are punctual, consistent, and responsible</li> <li>• This position offer great dance instructor training!</li> <li>• For each class teach assisted, receive a free dance class</li> </ul>	
<p><b>MAINTENANCE:</b></p> <ul style="list-style-type: none"> <li>• Re-organizes studios, cleans mirrors, sweeps</li> <li>• Tidies and restocks bathrooms</li> <li>• Sweeps lobby, foyer, bathroom, studio</li> <li>• Re-tapes marley floors in studios</li> <li>• Organizes fliers</li> </ul>	
<p><b>USHER:</b></p> <ul style="list-style-type: none"> <li>• Staffs Dance Mission shows/events</li> <li>• Typical responsibilities include: folding and stuffing programs, set up and breakdown of chairs, taking tickets, assist guests in finding seats, selling concessions.</li> <li>• May work trade to attend a show for free or for dance classes</li> <li>• Opportunities are per event: <a href="http://www.dancemission.com/events.html">www.dancemission.com/events.html</a></li> </ul>	

Thank you for your application! We will contact you as positions open up that match your listed available times. All applications stay on file for up to one year.